



13211 Henry Avenue
 Box 159
 Summerland, BC V0H 1Z0
 Phone: (250) 494-6451
 Fax: (250) 494-1415

Building Permit Application

PROPERTY ADDRESS: _____
 LEGAL DESCRIPTION: Lot _____; DL _____; Plan _____
 CURRENT ZONING: _____ Roll # _____

PROPERTY OWNER	CONTRACTOR
Name: _____	Name: _____
Address: _____	Address: _____
City: _____	City: _____
Postal Code: _____	Postal Code: _____
Phone: _____ Fax: _____	Phone _____ Fax: _____
Email: _____	Email: _____

Type of Construction:	Value of Construction \$ _____	Permit Fee _____
<input type="checkbox"/> Renovation	Total Floor Area _____	D.C.C. Fee _____
<input type="checkbox"/> Addition		Water Meter _____
<input type="checkbox"/> New	Total Amount Due _____	
	OFFICE USE ONLY	

APPLICATION MUST INCLUDE:

<input type="checkbox"/> TWO sets of the following:	<input type="checkbox"/> Current Title Search	SCHEDULE OF FEES (Non-Engineered): \$30.00 for the first \$1,000 of building costs. Plus \$9.00 per thousand thereafter.
<input type="checkbox"/> Site plan	<input type="checkbox"/> Letter of authorization if other than the owner	
<input type="checkbox"/> Driveway plan	<input type="checkbox"/> H.P.O. Forms	(Engineered): \$30.00 for the first \$1,000 of building costs. Plus \$8.00 per thousand thereafter.
<input type="checkbox"/> Floor plan	<input type="checkbox"/> Septic field permit -Interior	
<input type="checkbox"/> Elevations	Health (if applicable)	
<input type="checkbox"/> Cross sections		

***Applications and drawings may be submitted electronically in Adobe pdf format.
 Professionally drafted plans are preferred.***

The personal information on this form is collected under the authority of the Local Government Act/Community Charter for the purposes of processing this application, and is subject to the Freedom of Information and Protection of Privacy Act. Any questions regarding this collection should be directed to the Corporate Officer, District of Summerland, Box 159, Summerland BC (250) 404-4044.

SIGNATURE OF REGISTERED OWNERS / AGENTS

DATE: _____ 20_____

OFFICE USE ONLY

Date received: _____

Fee Paid: _____

Received by: _____

Receipt No: _____

Comments: _____