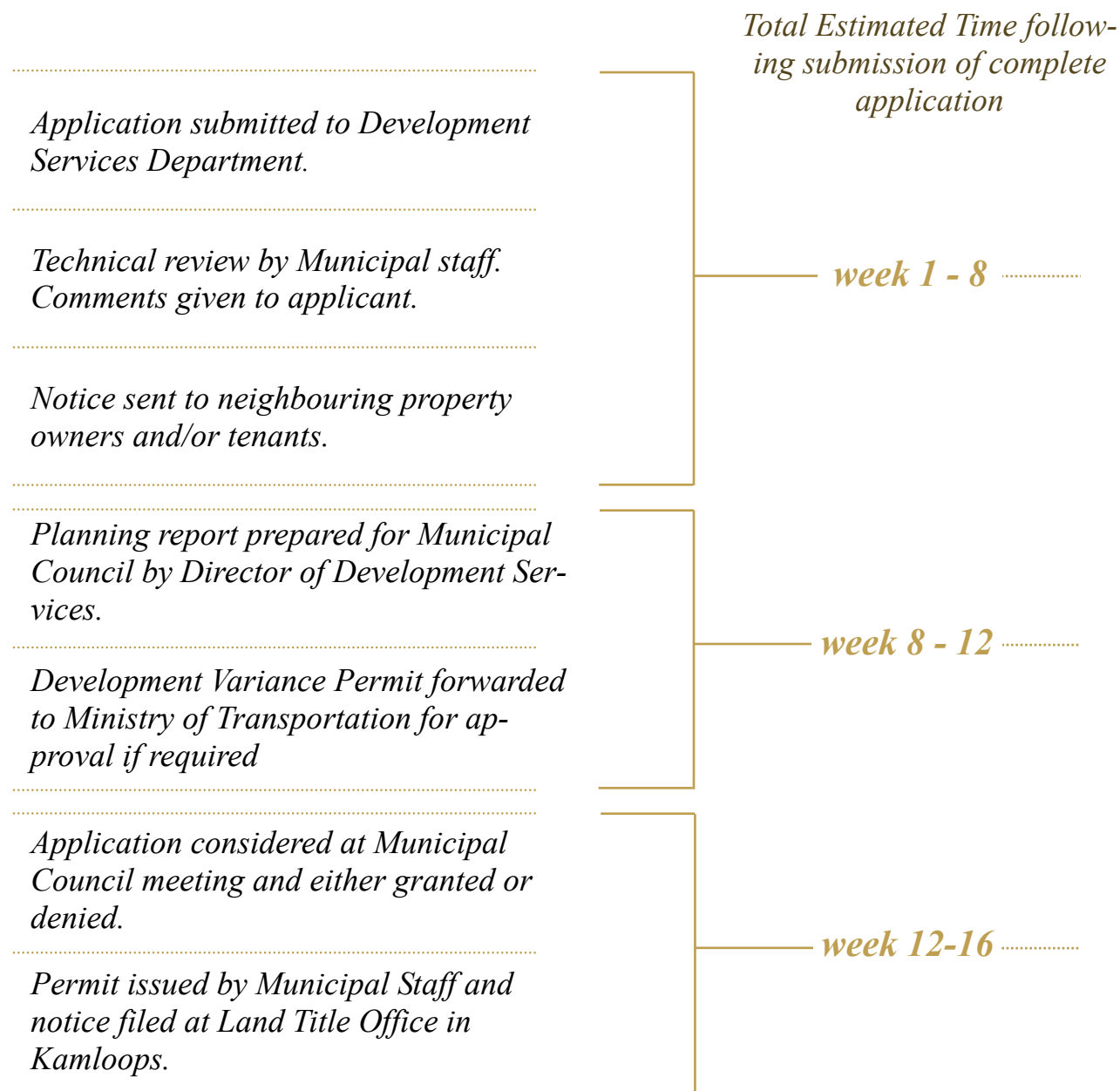




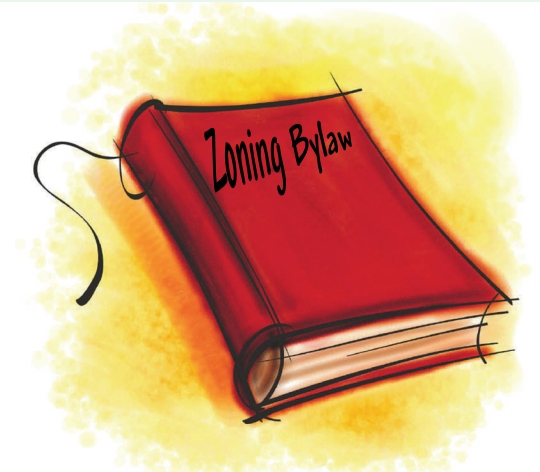
Application Processing Time



Building Permit application or submission for subdivision approval can now be made.



Any person being the owner of land or having the written permission of the owner, may apply for a Development Variance Permit.



Development Variance Permits are intended to allow citizens to appeal to Council should they believe the provisions of a bylaw are too onerous for them to comply with and wish special consideration.

Development Variance Permits may be used to vary the provisions of the Zoning Bylaw or the Subdivision and Development Servicing Bylaw. If Municipal Council is considering issuing a Development Variance Permit, it must first notify the adjacent property owners/tenants of its intention. A formal public hearing is not held however written and/or verbal submissions to Council are invited.

Development Variance Permits may:

- * vary or supplement the Zoning bylaw and/or Subdivision and Development Servicing by-law and
- * impose conditions respecting the variance request.

Development Variance Permits may not vary the use or density of the land.

All applications are made to the Development Services Department on the prescribed forms and must include the required information. Applications are processed by this department, and may be referred to other Municipal departments, Provincial Ministries and outside agencies, as necessary.

Development Variance Permits are granted by a resolution of Municipal Council. Issuance of a Development Variance Permit is noted on the title of the subject property.

Application Fee \$300.⁰⁰
(Sign Variance only \$100.00)

Development Variance Permits

Development Variance Permits



Procedure for *Development Variance Permits*

Application forms are available at the Development Services Department, Municipal Office

1 Submit application to the Development Services Department, including all information described on the application form and the applicable fee.



4 A report is prepared by staff for submission to Municipal Council.



2 The application receives a Technical Review by District staff who consider:

- *road widening
- *soil stability
- *impact on neighbouring properties
- *utility servicing
- *access



5 If the application involves a commercial or industrial development exceeding 4,500m² in floor area, the permit must be approved by the provincial Ministry of Transportation.



6 Municipal Council considers the application, hears from all interested parties, and the Permit is either issued or denied by resolution. Approval may be subject to conditions .

3 Notices are sent to owners and occupants within 30m of the subject property



7 The Permit is issued by the Corporate Officer once any conditions have been satisfied. A notice is filed with the Land Title Office in Kamloops



8 The applicant can now apply for a building permit or subdivision approval.